



THE STARFISH DELI

# Terms & Conditions

## **Menu Selection**

Our professional staff are more than happy to liaise with you in your choice of menu. To allow us to devote the necessary time for discussion and attention to your requirements, we ask that bookings be lodged 14 days in advance of your function date.

## **Confirming bookings**

Bookings must be confirmed in writing and the requested deposit paid within 14 days of the original booking. Should no confirmation or deposit be received within the specified time, management reserves the right to cancel the booking and allocate the desired venue or time to another client.

## **Confirming numbers**

You can confirm your final numbers up until 7 days before the event. The number of guests that you confirm for on this day will be the minimum number that is charged for.

## **Cancellations**

Should you cancel your booking:

- more than 30 days prior to the event, a cancellation fee will not be incurred and the deposit is fully refundable.
- 10 – 30 days prior to the event, a cancellation fee of 50% of the deposit will apply
- less than 10 days prior to the event, a cancellation fee of the full amount of the deposit will apply

## **Responsible Service of Alcohol**

The Starfish staff are all trained in the Liquor Licensing Accredited “RSA-Responsible Service of Alcohol”, and by law may refuse to serve alcohol to any person who is believed to be intoxicated. We reserve the right to refuse entry to any intoxicated or quarrelsome person.

## **Deposits**

A minimum of 10% deposit is required within 14 days of the original booking.

## **GST**

All prices quoted are inclusive of GST.

## **Methods of payment**

Cash, credit card or EFTPOS will be accepted. Cheques can only be accepted with prior arrangement with the management. Unfortunately we are unable to invoice you after the event. Full payment must be made on the conclusion of your function.

**STARFISH FUNCTION ROOM**

**Room Hire**

To book the Starfish function room for exclusive use, a hiring charge of \$150 will apply

**Please note:**

No alcohol is to be brought on premises. Anyone found to be carrying unauthorised alcohol will be asked to leave and your party may be shut down.

**Damage**

All clients are financially responsible for any loss sustained to the venue including damage to the premises, its fittings, equipment and grounds. The function organisers are also responsible for any damage caused by their guests, outside contractors or agents, prior to, during or after the event. Any extra cleaning charges incurred by the venue as a result of the function will be passed on directly to the client

**STRICTLY NO CONFETTI OR A \$50 cleaning fee will apply**

**Loss of property**

Whilst taking all care, The Starfish takes no responsibility for any damage, loss or theft of property on the premises prior, during or after the function. The responsibility lies solely with the client.

**Client responsibility**

It is the client's responsibility to inform all relevant persons involved in the organising of the function these terms and conditions.

In signing this contract, I have read, understand and agree with all of the above conditions.

Signature.....

Print Name.....

Date.....